

CENTRAL  
**LAW  
TRAINING**

Wilmington Legal

Cost-effective training, tailored to your needs

# CLT IN-HOUSE TRAINING

Find out more: [www.clt.co.uk/in-house](http://www.clt.co.uk/in-house)

Can't find the training that meets your team's development needs?  
Looking to send more than 4 people on a course?

If so, then CLT's in-house training team can help you to achieve your goals and ensure your team receives the training they need.

## What is In-house Training?

In-house training gives you the opportunity to design the learning solution that will **meet your firm's unique requirements**.

Our dedicated in-house team will work closely with you from an initial consultation where we will help you to **identify your training objectives**, through to evaluating the success of your bespoke training upon completion.

During the development process, the in-house team will **consult with you on all aspects of your training**, from selecting the perfect speaker and tailoring the course content to suit your firm, to ensuring the course is pitched at the right level and deciding on any specific course materials. **Plus, you decide when and where your training takes place!**

## This Level of Service Sounds Expensive...

Whilst the development of a bespoke training solution may sound an expensive option, it is surprisingly **cost-effective**. As long as there are 4 or more people attending, in-house training can work out **cheaper than booking a public training course**.

Plus as in-house training can take place at your office, you will **save on travel and accommodation costs** as well as minimising disruption and time away from desks.



Find out more: [www.clt.co.uk/in-house](http://www.clt.co.uk/in-house)

## Why Choose In-house Training?

### Tailored learning

Whether you would like to design a training course from scratch or tweak one of our existing public courses, all in-house training can be **fully tailored to suit your firm's exact requirements**. Our team will help you decide on both the overall topics covered as well as the finer content to be discussed.

### Cost-effectiveness

If you have 4 or more people attending, in-house training can work out **cheaper than booking a public training course**. Up to 25 delegates can attend your in-house course with no additional fee, so the bigger the group, the cheaper the cost per person.

Plus as your course can take place at your choice of location, you will save on travel and accommodation costs.

### Expertly delivered

CLT has access to a large number of **highly experienced legal experts** and skills and management training professionals. Our team will work with you to source the right speaker for your firm which involves not only considering their areas of specialism but also matching their delivery style with the culture of your firm.

### Relevance

By selecting the content to be covered including relevant case studies and examples, you can be confident that your team will be able to **put their learning into practice straight away** with enhanced skills and knowledge that will make a positive impact on their role.

### Confidentiality

As courses are delivered only to your chosen team members, there is the opportunity to **cover potentially sensitive subjects** that you would not be able to discuss on a public course, such as specific business challenges or circumstances.

### On-going development

As well as working with you on individual courses, our in-house team is **highly experienced in developing ongoing training programmes** to ensure our clients continue to grow and meet the requirements of the SRA's continuing competence regime.

### Flexibility

You can **decide the best date for your course** to take place depending on your firm's business activities and whether you would like it to be held at your office or an external location.

We understand that for first time clients, the prospect of investing in in-house training can seem a bit daunting. This is why our in-house training team pride themselves on working with you every step of the way to ensure that your firm receives the training that it needs and you experience maximum return on your investment.

### **Initial consultation**

With every client, the in-house process begins with an initial consultation. This is an opportunity for us to learn about your firm and gain an understanding of the type of training that you are looking for. It allows us to explain in-house training in more detail, answer any questions you may have and ensure in-house is the correct solution for your firm.

## **The In-house Journey**

### **Scoping**

After the initial consultation, our in-house team put together a plan of how CLT can help you achieve your desired outcomes. We look in-depth at your exact training requirements and objectives, the experience levels and required competencies of your delegates, as well as defining the final outcomes and expectations of training.

### **Delivery**

In-house training can be delivered either at your offices or an external venue on a date that fits around your firm's business activities. We will ask for feedback from each participant so that we can evaluate the success of your training and ensure objectives were met.

### **Design**

With a full understanding of your training objectives, we will develop the perfect training around your learning objectives. We are able to tailor all course content to suit your firm, decide on the level of delivery and methodology to be used, source the perfect expert trainer and create custom materials if needed.

### **Evaluation**

After your training takes place, we will consolidate all participant feedback and arrange an evaluation discussion. This is a chance to reflect on the training delivered, address any particular course feedback and identify areas for future training.

We make the development of in-house training as simple as possible, whether you are looking to design a series of training courses from scratch or amend one of our public courses to suit your needs.

# CLT IN-HOUSE TRAINING

## How Much Does In-house Training Cost?

The cost of in-house training will vary depending on your particular training requirements and the amount of course development needed. However as long as there are 4 or more people attending, in-house training can work out **cheaper than booking a public training course**.

Combined with travel and accommodation savings, we think that you will be pleasantly surprised when you find out how cost-effective in-house training can be!

## Why Choose CLT?

For over 30 years, CLT has been a **leading provider of post-qualification training for legal professionals**. We offer a blend of online and face-to-face courses, plus industry-leading conferences bringing together some of the country's leading experts.

With experience of developing in-house courses for large city firms, high street solicitors, corporates and public bodies, we are the **perfect partner to help you maximise your training budget** and ensure your firm receives the training that it needs.

## Find Out More

The CLT in-house training team are **dedicated to ensuring that your training objectives are met** and your budget is maximised.

If you would like to find out more about in-house training and discuss how we can help with your firm's learning and development, contact them on **+44 (0) 121 362 7707** or email **helen.mchale@clt.co.uk**. Or simply visit the website at **www.clt.co.uk/in-house**.

**Find out more: [www.clt.co.uk/in-house](http://www.clt.co.uk/in-house)**

**Call: +44 (0)121 362 7707 | Email: [helen.mchale@clt.co.uk](mailto:helen.mchale@clt.co.uk)**